2023/24 ANNUAL TEACHING PLANS: ENGLISH HOME LANGUAGE: GRADE 11 (TERM 1)



TERM 1	WEEK 1	WEEK 2 W	/EEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS	Introduction of learners to class	Listening for comprehension	n	Unprepared speech		Unprepared speech		Unprepared speech	<u> </u>	Mediation	
LISTENING AND SPEAKING	Features and conventions of oral texts (public speaking techniques, structure and preparation process)	(Informative, evaluative, appre interactive) Duration: 1 hour Reading for comprehension:	eciative and	Features and convertechniques, structure process)		Features and convected techniques, structure process)	ventions (public speaking ures and preparation	Features and conv techniques, structu process)	ventions (public speaking ure and preparation	Prepared speech Features and co Planning, resea	
READING AND VIEWING WRITING AND PRESENTING	Planning, researching, organising, practising and presenting Duration: 1 hour FIRST WEEK Baseline test Peer assessment of baseline test	Strategies using written texts: S Literature study Poetry Novel/folklore Duration: 3 hours	,	and presenting Duration: 1 hour Reading for comprehe	ension ment and language use	Planning, research practising and pressuration: 1 hour Literature study Poetry Novel		 Planning, researching, organising, practising and presenting Duration: 1 hour Literature study Poetry Novel 		practising and p Duration: 1 hour Literature study Review Poetry	
LANGUAGE STRUCTURES AND CONVENTIONS (INTEGRATED INTO ALL SKILLS)	Discussion of baseline test Duration: 1 hour Introduction to genres Key features of texts and parts of a book, including literary genres Literature study Novel/folklore Poetry Duration 1 hour	Transactional texts: formal letters (request, complaint, congratulations), curriculum vitae and covering letter, agenda and minutes of meeting, formal or informal report, magazine article, email, dialogue, interview Format and features of chosen text Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Duration: 3 hours Language structures and conventions in context Refer to pages 93-94 of the CAPS document Duration: 2 hours		Novel Duration:3 hours Transactional texts: formal letters (request, complaint, congratulations), curriculum vitae and covering letter, agenda and minutes of meeting, formal or informal report, magazine article, email, dialogue, interview Format and features of chosen text Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Duration: 3 hours Language structures and conventions in context		Duration: 3 hours Discuss features of essay types Discursive Reflective Visual stimuli Mediate descriptive, narrative, argumentative Format and features of chosen text Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Duration: 3 hours Language structures and conventions in context Refer to pages 93-94 of the CAPS document		Duration: 3 hours Discuss features of essay types Discursive Reflective Visual Stimuli Mediate descriptive, narrative, argumentative Format and features of chosen text Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Duration: 3 hours Language structures and conventions in context Refer to pages 93-94 of the CAPS document		editing, proofreading Duration: 3 hours Language structure context	essay types e, narrative, s of chosen text voice ction pelling anning, drafting, revising, and presenting s and conventions in
						Duration: 2 hours		Duration: 2 hours		Refer to pages 9: document Duration: 2 hours	3-94 of the CAPS
REQUISITE PRE- KNOWLEDGE	 Listening/speaking skills Process writing Writing skills, format and features of transactional texts Writing skills, format and features of essay types, paragraph writing 	Listening/speaking skills Process writing Writing skills, format and fetransactional texts	eatures of	Features and convergence Process writing Writing skills, formational texts		 Process writing Summary writing s	at and features of essay	Summary writing s Process writing	ventions of oral texts skills at and features of essay		
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two	Additional resources for literal DBE: Study guide: Writing Study guide: Critical language Creative writing self-study guide Integrated approaches study (two	ge awareness ide	Additional resources of DBE: Study guide: W Study guide: Critical I Creative writing self-solution Integrated approaches two	riting anguage awareness	Creative writing self-	Vriting language awareness	DBE: Study guide: V Study guide: Critical Creative writing self-	l language awareness	DBE: Study guide: \ Study guide: Critica Creative writing self-	I language awareness

TERM 1	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
INFORMAL ASSESSMENT	Pre-reading activities for introduction to literature	Pre-reading activities literature	Pre-reading activities for introduction to literature		Authentic listening activities, e.g. radio broadcast		Focus on summary writing, visual literacy activities: Paper 1		Language in context		
	Focus on process writing and features for essays and transactional texts	Focus on process writing for transactional texts Foc		Focus on process wri	Focus on process writing for transactional texts		Focus on process writing for essays				
	Baseline assessment										
SBA		Task 1		Task 2		Task 3		Task 4:			
(FORMAL		Oral: (15 marks)		Writing: (25 marks)		Oral: (15 marks)		Test 1: (35 marks)			
ASSESSMENT)		Listening for comprehe	nsion	Transactional writing		Unprepared speech		Language in conte	xt		
								Comprehension			
								Summary			
								Language structures	s and conventions		

2023/24 ANNUAL TEACHING PLANS: ENGLISH HOME LANGUAGE: GRADE 11 (TERM 2)

TERM 2	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS LISTENING AND SPEAKING READING AND VIEWING WRITING AND PRESENTING LANGUAGE STRUCTURES AND CONVENTIONS (INTEGRATED INTO ALL SKILLS)	Poetry Novel/folklore	Unprepared reading ale speech Features and convent Planning, researching practising and present Duration: 1 hour Summary writing Literature study Poetry Novel Duration: 3 hours Discuss features of ess Discussive Reflective Visual stimuli Mediate descriptive, in argumentative Format and features of Register, style and voi Word choice Sentence construction Paragraph writing Punctuation and spellit Focus on Process writing Planning, drafting, revising proofreading and present Duration: 3 hours Language structures a context Refer to pages 93-94 document Duration: 2 hours	tions g, organising, nting ay types arrative, chosen text ce n ing ing, editing, iting nd conventions in	and presenting Duration: 1 hour Interpretation of e.g. adverts, cartoon Literature study Poetry Novel Duration: 3 hours Transactional texts complaint, congratula and cover letter, age meeting, formal or in article, email, dialogu Format and feature Register, style and Word choice Sentence construct Paragraph writing Punctuation and s Duration: 3 hours Language structure context	ventions hing, organising, practising visual texts ns, pictures : formal letters (request, ations), curriculum vitae nda and minutes of formal report, magazine ue, interview s of chosen text d voice	Unprepared reading alou Features and convention Applying Duration: 1 hour Reading for comprehens Interpretation of visual to cartoons, pictures Literature study Unseen poem Duration: 3 hours Transactional texts: form complaint, congratulations cover letter, agenda and more formal or informal report, more report, redialogue, interview Format and features of complete Register, style and voice Word choice Register, style and voice Paragraph writing Punctuation and spelling Duration: 3 hours Language structures and context Refer to pages 93-94 of Duration: 2 hours	sion exts, e.g. adverts, nal letters (request, s), curriculum vitae and ninutes of meeting, magazine article, email, chosen text	Informal discussions/o Duration: 1 hour • Literature study Poetry essay (seen poer Duration: 3 hours Transactional texts: for complaint, congratulation and cover letter, agenda meeting, formal or inform article, email, dialogue, i Format and features of • Register, style and voi • Word choice • Sentence construction • Paragraph writing • Punctuation and spell Duration: 3 hours Language structures a context • Refer to pages 93-9 document Duration: 2 hours	m) rmal letters (request, ns), curriculum vitae and minutes of nal report, magazine interview f chosen text ice in	Mediate and review Prepared speech Features and conv Planning, research practising and presence aminations Literature study Review Novel Poetry Work covered in Terribours Discuss features of Discursive Reflective Visual stimuli Mediate descriptive argumentative Format and features Register, style and Word choice Sentence construct Paragraph writing Punctuation and s Focus on Process writing: Plarevising, editing, processenting Duration: 3 hours Language structure conventions in confunctions in confunctions 2 hours	ning, organising, senting n: Mid-year m 2 Duration: 3 essay types e, narrative, to of chosen text to voice ction pelling anning, drafting, ofreading and es and text
REQUISITE PRE- KNOWLEDGE	Listening/speaking skills Process writing Writing skills, format and features of transactional texts and essays	 Listening/speaking sk Summary writing Essay writing skills, for essay types, paragraph 	ormat and features of	Listening/speaking Features of visual Process writing Writing skills, form transactional texts	I texts	 Listening/speaking skill Features of visual texts Process writing Writing skills, format an transactional texts 		 Listening/speaking sk Process writing Writing skills, format transactional texts 		Listening/speaking Process writing Writing skills, form essays and transa	nat and features of

TERM 2	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two	Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two		Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two		Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two		Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two		Additional resources for literature si DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two	
INFORMAL ASSESSMENT	Activity on literature genre Pre-reading activities for literature covered in term 1 Focus on process writing for transactional texts/essays	Activity on literature genre Process writing for the essay writing tasks Activity on summary writing		Process writing for the transactional writing tasks Activity on visual literacy, unseen poem		Process writing for the transactional writing tasks Activity on visual literacy, seen poem		Process writing for the transactional writing tasks Activity on visual literacy, poetry essay		Correction of mid-year examination	
SBA (FORMAL ASSESSMENT)				Task 5 Writing: (50 marks Reflective, discursi stimuli	s) ve, argumentative, visual	Task 6 Oral: (10 marks) Unprepared reading aloue	d/prepared speech			Task 7 Mid-year examinat Paper 1 – Language marks) – 2 hours • Comprehension (3 • Summary (10) • Advertisement (10) • Cartoon (10) • Prose (10) Paper 2 – Literature hours • Seen poems (20) • Unseen poem (10) • Contextual question • Literary essay – no	in context (70 0) (80 marks) – 2,5

2023/24 ANNUAL TEACHING PLANS: ENGLISH HOME LANGUAGE: GRADE 11 (TERM 3)

TERM 3	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS LISTENING AND SPEAKING READING AND VIEWING WRITING AND PRESENTING LANGUAGE STRUCTURES AND CONVENTIONS (INTEGRATED INTO ALL SKILLS)	Meetings and meeting procedures: Conversation Features and conventions Planning, researching, organising, practising and presenting Duration: 1 hour Informal baseline test of term 2 work Peer assessment of baseline test Discussion of baseline test Transactional texts: formal letters (request, complaint, congratulations), curriculum vitae and cover letter, agenda and minutes of meeting, formal or informal report, magazine article, email, dialogue, interview Format and features of chosen text Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Duration: 1,5 hours Language structures and conventions in context Refer to pages 93-94 of the CAPS document Duration: 1,5 hours	Prepared speech Features and convention Planning, researching, and presenting Duration: 1 hour Literature study Literary essay Poetry Novel Duration: 3 hours Project/assignment Research techniques Writing poetry and literate Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spellint Duration: 3 hours Language structures and Summary writing Format and features of conduction: 2 hours	ture essays	and presenting Duration: 1 hour Literature study Literary essay Duration: 3 hours Project/assignmen Research techniqu Writing poetry and Register, style and Word choice Sentence construe Paragraph writing Punctuation and se	t les literature essays d voice lection spelling es and conventions mprehension	Prepared speech Features and convention Planning, researching, and presenting Duration: 1 hour Literature study Poetry Novel Duration: 3 hours Project/assignment Research techniques Writing poetry and litera Register, style and voice Sentence construction Paragraph writing Punctuation and spelling Duration: 3 hours Language structures and context Refer to pages 93-94 Duration: 2 hours	ture essays	Prepared speech Features and convention Planning, researching, or and presenting Duration: 1 hour Literature study Poetry Novel Duration: 3 hours Transactional texts: form complaint, congratulations and cover letter, agenda a meeting, formal or informal article, email, dialogue Format and features of c Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Focus on Process writing: Planning editing, proofreading and puration: 3 hours Language structures and Interpretation of visual Duration: 2 hours	al letters (request,), curriculum vitae nd minutes of I report, magazine hosen text g, d, drafting, revising, presenting I conventions	Mediation Prepared speech	hing, organising, senting Term 3 literature y, essay m 3 tudied Focus on Inning, drafting, freading and and conventions voice ion elling
REQUISITE PRE- KNOWLEDGE	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skil Process writing Features and convention Process writing, summates Essay writing skills, for essay types, paragraph	ons of oral texts ary writing mat and features of	texts • Process writing	ng skills Features of visual mat and features of	Listening/speaking skill Process writing Essay writing skills, for essay types, paragraph	mat and features of	Listening/speaking skill Process writing Writing skills, format an transactional texts		Listening/speaking s	skills
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Additional resources for literature study DBE: Study guide: Writing Study guide: Critical language awareness Creative writing self-study guide Integrated approaches study guidebook one and two	Additional resources for DBE: Study guide: Writ Study guide: Critical lat Creative writing self-stut Integrated approaches and two	ing nguage awareness dy guide	DBE: Study guide Study guide: Criti Creative writing s	ical language awareness	Additional resources for DBE: Study guide: Writ Study guide: Critical lar Creative writing self-stu Integrated approaches two	ing nguage awareness	Additional resources for I DBE: Study guide: Writi Study guide: Critical lar Creative writing self-stude Integrated approaches and two	ing nguage awareness dy guide	Additional resources DBE: Study guide: \ Study guide: Critica awareness Creative writing self- Integrated approach one and two	Nriting I language -study guide

TERM 3	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
INFORMAL ASSESSMENT	 Activity on literature genre Pre-reading activities for literature covered in term 3 Focus on process writing for transactional texts/essays 	Activity on literature genre Process writing for the essay writing tasks Activity on summary writing		Process writing for the transactional writing tasks Activity on visual literacy, unseen poem		Process writing for essay writing Activity on visual literacy, unseen poem		Process writing for the t tasks Activity on visual literac	· ·		
SBA (FORMAL ASSESSMENT)						Task 8 Literature: (35 marks) Assignment/project		Task 9 Oral: (10 marks) Unprepared reading aloue	d/Prepared speech		

2023/24 ANNUAL TEACHING PLANS: ENGLISH HOME LANGUAGE: GRADE 11 (TERM 4)

TERM 4	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10
TERM 4 CAPS SKILLS LISTENING AND SPEAKING READING AND VIEWING WRITING AND PRESENTING LANGUAGE STRUCTURES AND CONVENTIONS (INTEGRATED INTO ALL SKILLS)	Introducing a speaker, vot Features and conventions Applying conventions Duration: 1 hour Reading for comprehensio Strategies using written te Literature study Poetry Novel/folklore Duration: 3 hours Essay Format and features of choo Register, style and voice Word choice Sentence construction Punctuation and spelling Discursive Reflective Visual Mediate descriptive, narra Focus on Process writing: Planning,	te of thanks s on exts. See 3.2 (CAPS) ative, argumentative , drafting,	WEEK 3 Debate/panel discussions Features and conventions Planning, researching, organipresenting Duration: 1 hour Reading for comprehension Interpretation of visual texts Literature study Poetry Novel Duration: 3 hours Transactional texts: formal lett congratulations), curriculum vita agenda and minutes of meeting report, magazine article, email, Format and features of chose Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling Duration: 3 hours Language structures and cone Refer to pages 93-94 of the	ters (request, complaint, are and cover letter, g, formal or informal dialogue, interview en text	Prepare for examination / Revinformal discussions/conversions Duration: 1 hour Reading for comprehension Comprehension Summary Language structures and convertions Poetry Novel Duration: 3 hours Discuss features of essay typ Discuss features of essay typ Reflective Visual stimuli Mediate descriptive, narrative Format and features of chose Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling	vision sation: Features and nventions es	Prepare for examination Revision Informal discussions/conventions Duration: 1 hour Reading for comprehension Comprehension Summary Language structures and Literature study Poetry Novel Duration: 3 hours Transactional texts: formal complaint, congratulations), cover letter, agenda and mir formal or informal report, madialogue, interview Format and features of che Register, style and voice Word choice Sentence construction Paragraph writing Punctuation and spelling	ersation: Features and n conventions letters (request, curriculum vitae and jutes of meeting, gazine article, email,	Notes on or guidelines for examinations: Task 10 End-of-year-examinations Paper 1 – Language in cont hours Comprehension (30) Summary (10) Advertisement (10) Cartoon (10) Prose (10) Paper 2 – Literature (80 marcont) Seen poems (20) Unseen poem (10) Contextual questions – note (20) Literary essay – novel (20) Paper 3 – Writing (100 markon) Essay (50) Transactional (2x25) Paper 4 – *Orals (50 markson) * Oral for formal assessment one listening for comprehent unprepared speech (Task 3) prepared speeches OR one one unprepared reading alo	rinal : (300 marks) ext (70 marks) – 2 rks) – 2,5 hours ovel (25) 5) s) – 3 hours ent: Learners should do sion (Task 1), one) and either two prepared speech and
REQUISITE PRE- KNOWLEDGE RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	revising, editing, proofreading presenting Duration 3 hours Language structures and context Refer to pages 93-94 of Duration: 2 hours Listening/speaking skills Frocess writing Essay writing skills, formatessay types, paragraph verificational resources for lite DBE: Study guide: Writing Study guide: Critical lang awareness Creative writing self-study Integrated approaches stutwo	conventions in f the CAPS document at and features of writing erature study gguage y guide	Refer to pages 93-94 of the Duration: 2 hours Listening/speaking skills Interpretation of visual texts Process writing Writing skills, format and feat texts Additional resources for literat DBE: Study guide: Writing Study guide: Critical languag Creative writing self-study gu Integrated approaches study guidebook one and two	tures of transactional ure study ge awareness ide	Focus on Process writing: Planning, dra proofreading and presenting Duration: 3 hours Language structures and cor Refer to pages 93-94 of the Duration: 2 hours Listening/speaking skills Process writing Writing skills, format and feat Additional resources for literate DBE: Study guide: Writing Study guide: Critical language Creative writing self-study gue Integrated approaches study guidebook one and two	e CAPS document tures of transactional texts ture study ge awareness	Duration: 3 hours Language structures and or Refer to pages 93-94 of Duration: 2 hours - Listening/speaking skills - Process writing - Writing skills, format and texts Additional resources for lite - DBE: Study guide: Writing - Study guide: Critical lang - Creative writing self-study - Integrated approaches study guidebook one and two	features of transactional erature study	9).	

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TERM 4	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10
INFORMAL ASSESSMENT	Focus on Paper 1 Answering the comprel Summary writing Visual literacy	nension	Focus on Paper 1 Advertisement, cartoon		Process writing for the transa Revision activities on literatu	•	Process writing for the tratasks Revision activities on literature.	, and the second		